

UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

RWAR000586--Health and HIV Assistant

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

Country of Assignment	Rwanda
Host Institute	United Nations Children's Fund
Volunteer Category	International University
Number of Volunteer	1
Duration	6 months
Possibility of Extension	Yes
Expected Starting Date	01-09-2021
Duty Station	Kigali [RWA]
Assignment Place	Family Duty Station

Assignment Place Remark

Age requirement:

UN University Volunteers have to be 29 years old throughout the entire period of service, i.e. born on or after 1 September 1992.

Living Conditions

The principal form of [public transport](#) in the country is [shared taxi](#), with express tarmacked routes linking the major cities and local services serving most villages along the main roads of the country. Housing prices differ considerably depending on what sort of living standards you have. You can live with a local person for very cheap, take a room in a share house for anywhere from \$250 to \$600, or rent an entire house to yourself for a lot more. The nicer the house (and there are plenty of mansions), the higher the rent, obviously. A modern apartment could cost as much as \$1,000 or more.

Internet here is pretty not expensive and fairly reliable. Some houses have wifi but most people opt to buy a USB modem and either pay for a monthly data plan or pay per KB used. Rwanda has three main telecommunication companies i.e. MTN, Tigo and Airtel which

offer an unlimited monthly plan for Rwf 20,000 per month (less than US\$ 25).

Rwanda has almost 40 district public hospitals and 400 health centres serving a population of nearly 11 million people. Kigali has four main public hospitals with up-to-date equipments and qualified personnel, those hospitals are King Faisal Hospital, Kigali Teaching University Hospital, Kibagabaga Hospital and Muhima Maternal Hospital. There are also many private clinics and pharmacies. Many Rwandans are covered by various health insurances schemes including rural peasants or poors who are covered by a famous Medical insurance Scheme locally known as "Mutuelle de Santé"

In addition to Kinyarwanda, English and French are the major spoken languages.

Additional information on living conditions could be found on the following website: <http://www.livinginkigali.com/>

Assignment Details

Assignment Title

Health and HIV Assistant

Organizational Context & Project Description

The fundamental mission of UNICEF is to promote the rights of every child, everywhere, in everything the organization does — in programs, in advocacy and in operations. The equity strategy, emphasizing the most disadvantaged and excluded children and families, translates this commitment to children's rights into action. For UNICEF, equity means that all children have an opportunity to survive, develop and reach their full potential, without discrimination, bias or favouritism. To the degree that any child has an unequal chance in life — in its social, political, economic, civic and cultural dimensions — her or his rights are violated. There is growing evidence that investing in the health, education and protection of a society's most disadvantaged citizens — addressing inequity — not only will give all children the opportunity to fulfil their potential but also will lead to sustained growth and stability of countries. Therefore, the focus on equity is so vital. It accelerates progress towards realizing the human rights of all children, which is the universal mandate of UNICEF, as outlined by the Convention on the Rights of the Child, while also supporting the equitable development of nations

The UNV will support the KOICA funded project to accelerate achievement of elimination of mother to child transmission of HIV through implementing and informing data informed programming.

Interventions proposed to be implemented under KOICA will be closely aligned to the operational framework of the national EMTCT plan embedded in 2018-2024 national HIV strategic plan. Given that nearly 70% of all new HIV infections in children come from mothers who were infected during breastfeeding (22%), infected during pregnancy (9%), dropped off ART during breastfeeding (16%) and dropped off ART during pregnancy (22%), Rwanda's interventions under KOICA grant will mainly focus on building the capacity of national institutions and systems to improve retention in care for women from ANC through to the end of breastfeeding period, both at facility (longitudinal data and patient tracking) and community levels (community peer support models). The quality of services at facility level will also be improved through adoption of quality improvement processes linked to index testing, partner notification, family testing and self-testing services within ANC and postnatal care services. Furthermore, there is strong consensus at global and national level that focusing on adolescent and young pregnant or breastfeeding women will lead to significant reductions in new transmissions of HIV to children. In view of this, KOICA funds will be used to target the population of adolescent girls and young women and their male partners to ensure that they receive a complete and quality package of PMTCT services. HIV self-testing for hard to reach male partners of adolescent and young mothers during pre and post-natal period will be used to improve access to HIV testing and counselling. At sub-national level, funds under the KOICA grant will strategically be invested in selected high HIV burden and low performing districts.

Expected results:

At the end of implementation of the interventions under the KOICA grant it is expected that there will be:

1. Greater use of quality national and subnational ANC and PMTCT data including improvements in longitudinal data and client tracking systems
2. Improved testing and treatment access for all pregnant and breastfeeding women especially among adolescent girls and young women in selected low performing districts
3. Improved adherence and retention outcomes in pregnant and breastfeeding women especially adolescent girls and young women on ART in selected low performing districts

4. Improved tools and knowledge around adopting and implementing novel approaches to achieve elimination of MTCT

Sustainable Development Goals

3. Good Health and Well-being

Task description

Under the direct supervision of the HIV and AIDS Manager, the UN Volunteer will undertake the following tasks:

As part of the HIV and AIDS program team, the volunteer will:

- Assist Rwanda Biomedical Centre to coordinate partners implementing the PMTCT project activities under KOICA grant and facilitate regular programme review as per project plan
- Assist Rwanda Biomedical Centre and relevant partners in field monitoring of implementation of PMTCT project activities to ensure delivery of quality planned results
- Assist the programme team and partners in compiling quality data to facilitate program review and reporting of programme results
- Support the programme team and partners to compile and submit quality project implementation reports in line with project reporting schedule
- Work with the team in documenting best practices, lessons learnt including human interest stories during the project implementation period

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV's Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

- Reports of project coordination, planning and review meetings with Rwanda Biomedical Centre and implementing partners are prepared
- Field implementation monitoring reports prepared and submitted to supervisor within 7 days after trip is completed
- PMTCT project data and narrative reports prepared and submitted as per project reporting schedule
- Summary report of project best practices, lessons learnt and at least two or three human interest stories are captured during course of the assignment
- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs); • Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment • A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications/Requirements

Required Degree Level

Secondary education

Education - Additional Comments

Currently studying towards a degree or recently graduated (no longer than 12 months prior to application) in health and/or social or developmental sciences.

Required experience

0 months

T. +49 (0) 228-815 2000
F. +49 (0) 228-815 2001

A. PO Box 260111, 53113 Bonn, Germany
W. www.unv.org

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The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).

Experience Remark

- Demonstrated interest and/or experience (up to 2 years) in health, HIV related programmes, and/or social or developmental work
- Previous experience as a volunteer and/or experience of another culture, (i.e. studies, volunteer work, internship) would be highly regarded;
- Demonstrated interest and / or experience in program data management, story writing

Language

- English (Mandatory) , Level - Fluent
- AND - French (Optional) , Level - Working Knowledge

Area of Expertise

- Other development programme/project experience Optional

Area of Expertise Requirement**Learning Expectations**

Learning and development are a central part of the UN University Volunteer's assignment and take place before, during and after his or her assignment in the field. Ideally, offering diverse opportunities for learning and development aim to strengthen the volunteer's skills and competences, improve the quality of the assignment and keep the volunteer's motivation high.

Learning elements for the UN University Volunteer include the development of:

Professional skills: including specific competencies and reflection on assignment-related abilities; and on-the-job skills such as time management, problem solving, team building; and career preparedness such as interview skills, CV preparation, job searching.

Inter-personal skills: including communication and listening skills; multi-cultural awareness and cultural competency; and conflict and stress management.

Volunteering-related skills: including leadership; civic responsibility; and engagement and active participation.

Beyond the learning opportunities provided by UNV, the host agency will support knowledge and capacity development in the technical areas that are relevant to the UN Youth Volunteer's assignment. The host agency will provide, at its expense, UN University Volunteers with equal opportunity to participate in training courses and workshops offered to its personnel.

Need Driving Licence

No

Competencies & Values

- Accountability
- Adaptability and Flexibility
- Building Trust
- Client Orientation
- Commitment and Motivation
- Commitment to Continuous Learning
- Communication
- Ethics and Values
- Integrity
- Planning and Organizing
- Professionalism
- Respect for Diversity
- Self-Management
- Technological Awareness

Conditions of Service and other information

Condition of Service

[Click here to view Conditions of Service](#)

Conditions of Service:

Note on novel coronavirus – COVID-19.

The rapidly changing nature of novel coronavirus COVID-19 has placed significant and increasing restrictions on the freedom of movement of people across the globe, within countries and across borders. Such restrictions make it very difficult for international UN Volunteers to begin their assignments at their assigned duty station and UNV cannot guarantee assignments will proceed as normal.

Candidates for international UN Volunteer assignments during this period may be exceptionally granted alternative working arrangements to work from their place of recruitment until restrictions are lifted. This is at the discretion of the host entity. Candidates proceeding to interview are recommended to discuss the likelihood of travel and possible alternative arrangements with the host entity. If selected, candidates should carefully consider the circumstances before accepting UNV's offer.

In cases where the UN Host Entity partner has requested the UN Volunteer to perform their assignment remotely, the Post Adjustment Multiplier (PAM) and related entitlements to be paid may be adjusted to the temporary duty station from where the UN Volunteer has been requested to work if requested by the UN Host Entity.

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) per month and is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of (choose from the drop down menu the appropriate rate here): US\$1,009 The VLA base rate is a global rate, while the PAM is country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website <http://icsc.un.org>.

For UN Volunteer entitlements, kindly refer to the link <https://vmam.unv.org/calculator/entitlements>

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis. .

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the UN Volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and also in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements). UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for the final repatriation travel (if applicable). UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

Supervision, induction and duty of care of UN Volunteers (Roles and Responsibilities of Host Entities)

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;
- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;
- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;
- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;
- Access to shared host entity corporate knowledge, training and learning;
- Inclusion of the volunteer in emergency procedures such as evacuations;
- Leave management;
- DSA for official travel, when applicable;
- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme;
- Investigate misconduct: sharing reports with the UNV;
- Provide emergency assistance, e.g. the death of volunteer or medical evacuation, in collaboration with UNV. Accept letters of guarantees or potential liabilities for covering medical costs not claimable under medical insurance in extraordinary situations (e.g. isolation facilities' services during pandemics)

Application Code

RWAR000586-9047

T. +49 (0) 228-815 2000
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The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).

Application procedure

This assignment is funded by KOICA, therefore only Korean nationals are eligible to apply.

UN University Volunteers must be 29 years old throughout the entire period of service. Eligible candidates must therefore be born on or after 1 September 1992.

Please apply via the link below. You can then either log in if you already have an account or register via 'Candidate Signup'.

You may apply to a maximum of three assignments per advertisement and indicate your order of preference in the 'Additional Remarks' section of your profile.

Application deadline: 11 April 2021

Selection process

Only shortlisted candidates will be contacted. The selection will be done by the UN Host Entity at the level of the country of assignment. Interviews will be conducted by the UN Host Entity between 28 April and 21 May.

COVID-19: The assignment start date may be postponed due to COVID19.

doa.apply_url

<https://vmam.unv.org/candidate/show-doa/UldBUjAwMDU4Ng==>

Disclaimer

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.